

Dear colleagues,

From next Monday, for a two week trial period, all students attending face-to-face learning on campus or accessing the library are being advised to use the **UL Student COVID-19 Day-Pass Portal**.

Every day that a student is on campus for lectures, practical classes or library study, they must complete the COVID-19 daily symptom tracker questions on the Portal.

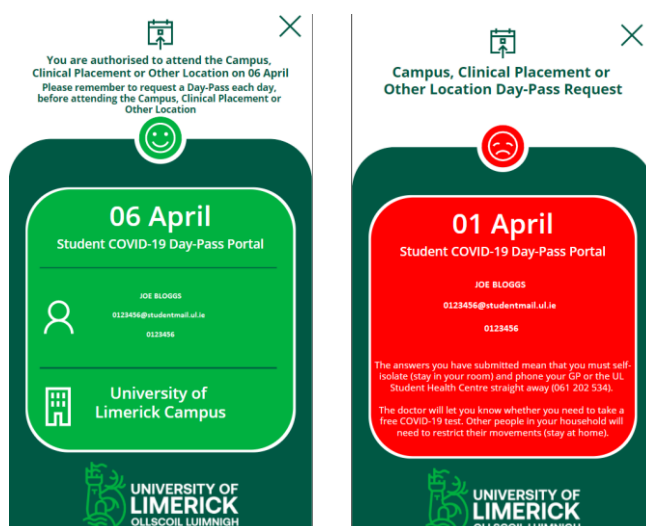
Lecturers, lab demonstrators, tutors, technical and any other staff involved in on-campus teaching of students are asked to request that students provide their daily COVID-19 self-declaration at the start of each class. This can be as simple as asking students to hold up their phones or printed out COVID-19 self-declaration.

A **green** pass means that they can be on campus.

A **red** pass means that they must be at home and should contact their local GP or the Student Health Centre.

You do not need to keep a record of students' compliance but please do make note of issues encountered and report them to covidportal@ul.ie

As this is a trial, we want to identify potential operational or other issues and the extent of non-compliance – if any – amongst students.



If a student does not provide a COVID-19 self-declaration, you should remind them that this declaration is now mandatory and ask them to complete one on the spot.

If a Student displays a **red** pass on campus, a staff member should advise the student to self-isolate immediately and contact their GP or Student Health Centre (061 202534) for further advice. Staff can also contact the appointed COVID-19 Work Representative to accompany the Student to the designated isolation room if required. For more information, go to [Managing a Suspected Case of COVID-19](#) on SharePoint.

For more information about the Portal, please go to the Return to Campus Working folder on the [COVID-19 SharePoint Hub](#), where you will find the *Quick Reference Guide - Student COVID-19 Day-Pass Portal*.

The UL Student COVID-19 Day-Pass Portal is being trialled so the University can work towards a safer and more open campus next September by maintaining COVID-19 awareness among students to minimise transmission rates.

Kind regards,
Eoin